



Job Description: Tribal Liaison – Field Based

General Information

Job title: Tribal Liaison – Field Based	Department: Environmental
Division: Anchorage	Reports to: Director of Environmental
Schedule: Varied (Rotational)	
Location: Ambler Road Region	FLSA Status: Non-Exempt
Class: Seasonal full-time	Staff supervision: No
Pay grade:	Travel required: Yes

Summary

Individuals will provide support to the Ambler Access Project (AAP) archaeological/cultural survey field teams during the 2022 field season. Activities will include daily mobilization from the field camp sites to the survey locations and participation in the field activities under the direction of the Archaeological Field Team lead. Field based Tribal Liaisons will be knowledgeable in area geography, history, and cultural resources, including archaeological sites, historic use areas, and culturally or religiously significant places. Field based-tribal liaisons will help guide the survey activities in respect to these key cultural inputs. Field based-tribal liaisons will provide the link between the cultural survey team and the local communities and native organizations in the project area.

Hiring for this position anticipated to take place in late July-August 2022

Essential Duties and Responsibilities

- Rotational-based field work primarily on multi-person field crews in remote areas of Alaska.
- Take accurate and clear field notes, photography, and perform note reduction for daily reports, including reports to be provided to local communities.
- Provide input to the field teams on potential impacts to survey activities on traditional, cultural, or religious resources.
- Support the identification of potential archaeological artifacts or other culturally significant features/items for documentation, sampling, or management.
- Assist with field team activities as necessary under the direction of the field team lead.
- Provide support for the development of contractor training materials and modules/courses; assist in providing training as requested/necessary.
- This position has no supervisory responsibilities.
- Other duties that are pertinent to the AAP Cultural Resource Management Team's success also may be assigned.

Minimum Requirements

- High School diploma or GED equivalent required.
- Experience with remote field work and data management.
- Must be physically able to work long hours and carry heavy loads, with some days of significant walking.
- Must be able to work in inclement weather in an arctic/sub-arctic environment.

- Applicants must be knowledgeable in the historic uses of the region, cultural practices, and historical uses of the area. Individuals must be capable of performing remote field surveys, utilizing helicopter based travel, and working in the field under potentially adverse weather conditions; up to several miles of walking may be necessary each day. Appropriate field training will be provided to these individuals ahead of the team's mobilization.

Preferred Requirements

- Ability to receive first aid/CPR training.
- Prior cultural resource management and/or survey experience is preferred, but not necessary.
- Local knowledge and/or residency in the following communities is preferred: Ambler, Kobuk, Shungnak, Evansville/Bettles, Hughes, Huslia, and Alatna/Allakaket.

Competencies

- Ability to communicate and provide transparent information on the status of the survey activities to multiple stakeholders, including members of the communities in the region.
- Understanding of the cultural practices and history of residents in the area.
- Ability to problem-solve and work in a team environment to support the completion of the cultural resource surveys in a safe and efficient manner.
- Professional, highly self-motivated, passionate, energetic, creative and strategic thinker.
- Dedicated to meeting the expectations and requirements of internal and external customers.
- Always acts with customers in mind, knows how to establish and maintain effective relationships with customers/prospects and gains their trust and respect.

Working Conditions and Physical Requirements

- Weather: Indoors/Outdoors – Frequent exposure to moderate to harsh weather conditions. Requires work to be done both inside and outside, with majority of work outside on field survey teams.
- Rotational work: The Tribal Liaison positions will support the field surveys on a rotational work basis, with a typical work schedule of 14 days on and 14 days off through the field season (July – September). Individuals will be based out of the field camps established for the project.
- Noise level: The noise level in the work environment is usually moderate; helicopter transportation will be likely (hearing protection to be provided).
- Description of environment: Typically outside in remote locations accessed via helicopter.
- Physical requirements: Employee is required to occasionally lift and/or move up to 25 lbs. Frequently required to sit, stand, walk, use hands/fingers to handle or feel, climb, stoop, kneel, crouch or crawl, talk/hear, see, taste/smell, and carry weight/lift. Daily activities may include up to several miles of walking between survey sites and helicopter landing zones.
- Travel: Employee will travel up to 50% of the time to remote areas and may be required to use alternative modes of transportation, including but not limited to snow machines, boats, small airplanes, helicopters and ATVs.

Required Language

Equal Opportunity Employer/Shareholder Preference

KUNA is an equal employment opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, protected veteran status or any other characteristic protected by applicable law. NANA grants employment preference to shareholders of NANA and their spouses and descendants to the extent allowed by law.

It is KUNA policy to conduct background checks, drug testing and a physical assessment, as applicable, once an offer has been accepted, in accordance with company and/or contract requirements.

Accommodation Request

If you are a job seeker with a disability and require accessibility assistance or an accommodation to apply for one of our jobs, please submit a request by telephone or via email. In order to appropriately assist you with an accommodation, we ask that you please specify the assistance needed in order to access our jobsite and post for a position. The dedicated email and telephonic options are listed below and are reserved only for individuals with disabilities needing accessibility assistance.

To request an accommodation by telephone, contact us at: 1-800-478-2000

To request an accommodation by email, contact us at recruiting@nana.com